Graduate Application Fee Policy

A non-refundable graduate application fee of $56 shall be assessed by the University for the application for admission. The fee does not apply toward the student's other tuition and fees. The fee is good for four full semesters (two years).

Graduate applicants may apply to one program at a time. There is no waiver of the application fee. If an applicant is applying for a second graduate degree, the application fee again. If the first graduate degree is from any other institution, an application fee will be assessed. Students applying to be reclassified will not be assessed an application (processing) fee. Reclassification is an accepted graduate student requesting to change programs. If an applicant is admitted, but does not enroll at any time during the first two years, they will need to reapply, update their application, and pay a new application fee.

If an applicant is denied admission to one program and then wants to be considered for the same or a different program within two years of the receipt of the initial application fee, a new fee is not required.
Conditional: Applicants whose undergraduate GPA falls below 2.75, or who are currently completing a baccalaureate degree, or who have not met the prerequisite requirements for admission to a program, may be admitted conditionally upon recommendation of the Program Director, College Dean, and Graduate Dean, when other sufficient evidence of ability to complete graduate work is presented. Additional conditions or requirements for admission also may be specified by particular degree programs.

International Student Admission
All international students whose native language is not English must submit an official Test of English as a Foreign Language (TOEFL) score of at least 550 for the paper-based test (or 79 Internet-based) or an International English Language Testing System (IELTS) overall band score of 7.0 for admission. International graduate students are required to provide proof of financial resources as part of the admission process. Although on-campus employment may be available, an international student should not plan to secure any finances through employment in the United States.

All international students are required to purchase the UW System accident and sickness insurance.

Special Auditors
Board of Regents policy makes it possible for students to audit courses at reduced costs as follows: Wisconsin residents may audit classes by paying only 30 percent of the normal per credit academic fee and non-residents may audit by paying 50 percent of the non-resident academic fee. In both cases any special course fees or materials are additional. Individuals enrolled as special students may take one course for credit (at the normal per credit resident or non-resident fee) and another as an auditor during the same semester.

Transfer of Credits
Up to nine* credits of transfer graduate coursework may be approved to count toward a graduate degree earned at UW-Eau Claire. This limit of nine* transfer credits includes both courses taken prior to admission and after admission. These credits must be earned from another regionally accredited institution that is offering a comparable graduate degree program. Only courses in which a B (GPA of 3.00) or above is earned and representing course content equivalent to that offered by the University of Wisconsin-Eau Claire will be accepted and applied toward graduate degree programs. Transfer course grades are not computed in the resident GPA at UW-Eau Claire. No credit toward a graduate degree will be allowed for correspondence work.

*The BSN to DNP degree program is an exception to the nine credit transfer policy. A maximum of 20 credits of graduate transfer course work may be accepted for the BSN to DNP program.

Transfer of Credits Earned Prior to Admission
All college and university credits, including graduate credits, earned prior to admission must be reported on the application for admission. If you wish to have courses considered for transfer approval, you must submit an official transcript directly from the institution(s) where the credits were earned to the Admissions Office. Graduate credits earned prior to admission, but not reported on the application for admission nor documented, will not be considered for transfer after admission.

Transfer of Credits Earned After Admission
Students who wish to take courses at another institution and transfer the credits to their approved graduate program must obtain permission to do so before enrolling in the courses. Forms for this purpose are available on the Graduate Studies website (http://www.uwec.edu/Graduate/forms). Without prior permission, a student has no assurance that courses taken at another institution will be acceptable as part of the graduate program. The other institution at which the student wishes to earn graduate credits may provide a form for documentation by an official of the University of Wisconsin-Eau Claire of the student’s graduate standing, allowing registration at the other graduate school for the purpose of earning credits to be transferred. If such a procedure is not available, the student may be required by the other institution to file application for admission.

Credits Earned in Programs Established through Inter-Institutional Agreements
Graduate credits taken in a program developed between UW-Eau Claire and one or more other institutions and established by a formal inter-institutional agreement will not be considered transfer credits under these guidelines.

Transfer of Extension Credits
Credits earned in extension courses sponsored by UW-Eau Claire and in off-campus (outreach) courses offered by UW-Eau Claire are not considered transfer credits by UW-Eau Claire.