To be eligible, a student must:

1. be in good academic standing;
2. have a minimum semester GPA of 3.70;
3. have completed at least 12 credits during the semester (excluding any withdrawn classes), with no incompletes, no courses below the 100 level, no repeats, and no Satisfactory/Unsatisfactory registrations (except in degree credit-bearing courses that are offered only on the S/U grading system in which a grade of S has been earned).

Students who meet this standard of achievement receive personal letters of notification and congratulations from the Dean.

Criminal History and/or Caregiver Background Checks
Wisconsin law requires that persons responsible for the care, safety, and security of children and adults will be required to have background checks. In some cases, placement into an externship, professional semester, internship, or practicum will be dependent on the background check results. In some cases, students may be unable to complete field experiences required of their programs because of background check results. Furthermore, students should work closely with their advisers and the Associate Dean to determine the impact these results will have on their academic program. Students are responsible for all costs associated with background checks. Results of checks may be shared with the practicum, professional semester, externship, or internship site.

The College of Education and Human Sciences requires applicants to complete a Background Information Disclosure and a release for a criminal background check. Falsification or omission of information relevant to the questions may constitute grounds for denial of admission to the course(s) or for termination of admission if the falsification or omission is discovered after admission. Further, after submission of the questionnaire, while an application is being considered or while a student in the program, if circumstances occur that would change any response(s), students must inform the College of the changed response(s). For further information, contact the College of Education and Human Sciences Associate Dean’s Office (Centennial 3015).

Liability for Health Care Expenses
All expenses associated with health surveillance and care are borne by the student unless the Student Health Service specifically indicates otherwise. Students are not covered by health or accident insurance by UW-Eau Claire, the practicum facility, or the practicum institution. In addition, workers’ compensation insurance does not cover students. For example, if students suffer a needle stick or are hurt while in practicum, they will need personal health insurance to cover medical bills.

Teacher Education
The programs in teacher education offered in the College of Education and Human Sciences are fully approved by the Wisconsin Department of Public Instruction.

Bachelor’s Degree Programs
The University offers bachelor’s degrees to teacher education candidates in Middle Childhood through Early Adolescence (MC-EA), Early Adolescence through Adolescence/Early Childhood through Adolescence (EA-A/EC-A), and Special Education.

Middle Childhood through Early Adolescence (Ages 6-13)
The Bachelor of Science degree in Elementary Education is designed to provide candidates with sufficient breadth and depth in the disciplines taught in middle childhood through early adolescence classrooms to prepare them to work in self-contained classrooms or in multi-unit schools. The preparation focuses on an understanding of children and the learning processes as well as on effective methods of presentation. A certifiable minor also is required.
**Early Adolescence through Adolescence (Ages 10-21)**

Degree programs in Secondary Education provide specialized preparation through academic majors and minors which have been approved for teacher certification. Students preparing to teach in middle, secondary, or continuing education programs must complete specializations according to one of the following options:

1. a standard major of 36 credits and a second program that is either a minor of 24 credits or a certificate (12-18 credits); or
2. two standard majors of 36 credits each; or
3. a comprehensive major of 60 or more credits.

A list of certifiable majors and minors is found in the section of this catalog devoted to the Department of Education Studies.

NOTE: With option 1, the student may elect a certifiable minor, but a certifiable minor is not required.

**Early Childhood through Adolescence (Ages 6-21)**

Programs are offered which prepare teachers to work with children at all grade levels in foreign languages, music, physical education, and theatre arts.

**Special Education**

The Bachelor of Science degree in Special Education provides graduates with professional abilities in educational assessment, staffing, programming, and teaching children and youth with disabilities. Teacher preparation is offered in the areas of intellectual disabilities, emotional/behavioral disabilities, specific learning disabilities, and unified early childhood: special education and regular education. Various combinations of teacher certification in special education and middle childhood through early adolescence regular education are also available.

**Graduate Programs**

Teacher and other school personnel programs are offered at the graduate level in professional development, communication sciences and disorders, school psychology, and social work (Madison-Eau Claire program).

**Non-degree Programs and Additional Certification Programs**

Non-degree programs leading to teacher certification in any of the fields of study offered in baccalaureate and graduate programs can be arranged for candidates who hold a bachelor’s or advanced degree. Due to enrollment limitations, a small number of students are accepted in non-degree and second degree programs.

**Directed and Independent Studies**

Many opportunities are available for students to study, independently or in small groups, problems and topics in education which may not be included or explored in depth in regular course offerings.

Directed studies for groups can be arranged by departments and offered as special courses, either on campus or in off-campus settings. Those interested in directed studies should consult with a department chair.

Independent study, through a student-initiated procedure in which a unit of study is described and approved prior to enrollment, allows a student to earn one to three credits for each such educational experience. Those interested in independent study should obtain appropriate forms in department offices.
Special Education

**Bachelor of Music Education**

**Bachelor of Social Work**

**Minors in Human Sciences Department**
- Science of Coaching-Liberal Arts
- Kinesiology-Liberal Arts
- Topical Minor-Liberal Arts

**Minors in Education**
A list of certifiable minors in education is found in the section of the catalog devoted to the Department of Education Studies.

**Certificate Programs**
- Communication Sciences and Disorders-American Sign Language (ASL) Certificate
- Social Work-Gerontology Certificate
- Emotional Behavioral Disabilities (ID) 1-12 Certificate
- Emotional Behavioral Disabilities (EBD) 1-12 Certificate

**Teacher Education Requirements**

**Program and Degree Requirements**

**University Requirements**
All candidates for teacher education baccalaureate degrees in the College of Education and Human Sciences must fulfill the minimum requirements for credits, curriculum, GPA, and University residency as specified in the section of this catalog titled University Graduation Requirements.

**College Requirements for Teacher Education**
All candidates for teacher education baccalaureate degrees must also meet the following:

1. Liberal Education requirements in the College of Education and Human Sciences.
2. Grade point requirements:
   - Resident: 2.75 average
   - Total: 2.75 average
   - Major: 2.75 average
   - Minor (for certification only): 2.75 average
3. Residency requirements:
   - Minimum Total: 30 credits
   - Senior Year: 23 credits
   - Major, in upper division courses: 12 credits
   - Comprehensive Major, in upper division courses: 21 credits
4. Criteria and requirements for Professional Programs and for Admission to the Professional Semester.
5. Specific requirements of programs offered in the College of Education and Human Sciences. (See the departmental sections of this catalog.)

**Degree Planning**
A degree plan indicates how a student expects to meet the curricular requirements for a degree. Degree plan forms for the various programs offered in the College may be obtained in department offices. These plans are for students’ use in planning programs with their advisers. Degree Review uses the Degree Audit for official evaluation of academic plans and official evaluation of academic progress.

**Human Relations/Cultural Diversity/Design for Diversity Service-Learning Requirements**
Students in teacher education majors shall meet the Wisconsin Department of Public Instruction’s Human Relations Requirement and the UW-Eau Claire Cultural Diversity Requirement by completing ES 385/ES 585, Social Foundations: Human Relations, which includes completion of a minimum of 30 hours of direct contact fieldwork with racial/ethnic/cultural minorities different from themselves, people from low-income backgrounds, and people with disabilities. This fieldwork satisfies the University Service-Learning Requirement. Students are expected to accrue 15 of the 30 hours of volunteer/fieldwork prior to the semester they are enrolled in ES 385/ES 585.

**Admission to the Professional Education Semester**
The “professional semester” is defined as the senior semester in which a student is enrolled in the field experience of student teaching or internship.

**Filing Applications**
Students who plan to enter the professional semester during the fall semester of the next academic year must file an application available at an education “professional semester” meeting held each November. Students who plan to enter the professional semester during the spring semester of the next academic year must file an application at an education “professional semester” meeting held in April. Dates for these meetings will be advertised widely and posted across campus.

Students are encouraged to submit their applications as soon as possible after the meeting. Considerable time is required to process each application—that is, to determine eligibility, to make arrangements with schools for an appropriate field experience assignment, and to allow for introductions, orientations, and, in some cases, interviews. Students who file early will benefit by the careful consideration that can be given to their requests; the later an application is received, the fewer the placement assignments and choices still available. Failure to file an application on time may result in a delay of the professional semester.

**Transfer and Special Students**
No transfer or special student can enter the professional semester until after a full semester of residence and after earning a minimum of 15 credits at UW-Eau Claire. Senior transfer students enrolling in September must file an application for admission to the professional semester by December 1 for the following fall.

**Criteria for Admission**
No application for admission to the professional semester will be processed in the case of transfer and special students unless a full semester of residence and a minimum of 15 credits have been earned at UW-Eau Claire.

Factors to be considered in the application for admission to the professional semester are:

1. Criteria for admission to a professional program have been met.
2. Good academic standing, as defined in the catalog section on Academic Standing and Progress.
3. A minimum of 90 credits completed prior to the professional semester.
4. Completion of courses which are prerequisite to field experience. For each program, a list of prerequisite courses is available in the Field Experience, Licensing and Certification Office, Centennial 3102.
Criteria for Recommendation for Licensure:

1. Completion of a baccalaureate degree.

2. Completion of an approved teacher education major, including Gate 3 portfolio approval (needed for areas with no edTPA).

3. A 2.75 or higher GPA in the major and minor (where certifiable) and in the combination of all course work attempted in the major, minor (where certifiable), and professional education courses exclusive of student teaching. All college-level courses attempted by the student except student teaching are included when major, minor, and professional education GPAs are determined for recommendation for licensure.

4. Completion of student teaching courses with a mark of S, or grade of B- or above in departments where a letter grade is assigned.

5. Content area proficiency through one of the following:
   
   Students will earn a minimum 3.0/4.0 GPA in content courses OR through obtaining a passing score on the appropriate Praxis II/ACTFL exam.

Wisconsin Application

College of Education graduates who desire to teach in Wisconsin, will apply for licensure using the WI Department of Public Instruction’s (DPI), ELO (Electronic Licensing Online) by following all steps listed on the site including fingerprinting if applicable.

Upon completion of all program requirements and University and WI Department of Public Instruction teacher training requirements, information will be forwarded to WI DPI verifying this completion (including the completion of all required tests), a degree and any add-on certifications that have been awarded, and certifications the teaching candidates are eligible for with licensure. Candidates will then apply for their 5 year Initial License, using a credit card and after processing, will access their account and print their own license.

Wisconsin Application

For students who neither meet the minimum GPA requirement nor pass the appropriate Praxis II/ACTFL exam after at least two attempts, a content portfolio can be submitted which parallels the content evaluated on the Praxis II/ACTFL exam. The portfolio may only be submitted once. Foreign language majors must earn passing scores on the ACTFL.

5. Approval of the major and minor department(s).

6. Resident and total GPAs of at least 2.75; GPAs of at least 2.75 in the major(s) and minor(s) intended for certification; and a 2.75 or higher GPA based on a combination of all course work in the major, minor (where certifiable), and professional education courses, including PSYC 260 or PSYC 261. All college-level courses attempted by the student are included when major, minor, and total GPAs are determined for admission to the professional semester and for graduation.

7. Teacher Education Candidates shall demonstrate content area proficiency through one of the following:

   Students will earn a minimum 3.0/4.0 GPA in content courses OR through obtaining a passing score on the appropriate Praxis II/ACTFL exam.

8. Completion of the 30 hour Human Relations Fieldwork requirement.

9. Evidence of freedom from tuberculosis. Tests are provided by Student Health Services or results of tests must be provided by the student when filing for the professional semester.

10. Approval by the appropriate departments in the Colleges of Education and Human Sciences.

11. Proficiency in speaking and listening demonstrated in CJ 201 or CJ 202, or CJ 203, or CJ 205 or a public speaking/communication course.

Deadline for Meeting Criteria

For placements in the fall semester, criteria for which the student is responsible (GPA, TB test, demonstration of content area proficiency through one avenue listed above, any additional Praxis II Content Test(s)/ACTFL and PSYC 260 or PSYC 261) must be met by March 1 of the preceding semester.

For placements in the spring semester, these criteria must be met by October 1 of the preceding semester.

For placements in the summer session, these criteria must be met by February 1 of the preceding semester.

Failure to meet criteria on time may result in a delay of the professional semester.

Licensure to Teach

Criteria for Recommendation for Licensure:

1. Completion of a baccalaureate degree.

2. Completion of an approved teacher education major, including Gate 3 portfolio approval (needed for areas with no edTPA).

3. A 2.75 or higher GPA in the major and minor (where certifiable) and in the combination of all course work attempted in the major, minor (where certifiable), and professional education courses exclusive of student teaching. All college-level courses attempted by the student except student teaching are included when major, minor, and professional education GPAs are determined for recommendation for licensure.

4. Completion of student teaching courses with a mark of S, or grade of B- or above in departments where a letter grade is assigned.

5. Content area proficiency through one of the following:

   Students will earn a minimum 3.0/4.0 GPA in content courses OR through obtaining a passing score on the appropriate Praxis II/ACTFL exam.

Wisconsin Application

College of Education graduates who desire to teach in Wisconsin, will apply for licensure using the WI Department of Public Instruction’s (DPI), ELO (Electronic Licensing Online) by following all steps listed on the site including fingerprinting if applicable.

Upon completion of all program requirements and University and WI Department of Public Instruction teacher training requirements, information will be forwarded to WI DPI verifying this completion (including the completion of all required tests), a degree and any add-on certifications that have been awarded, and certifications the teaching candidates are eligible for with licensure. Candidates will then apply for their 5 year Initial License, using a credit card and after processing, will access their account and print their own license.

Out-of-state Applications

It is recommended that graduates seeking licensure to teach in states other than Wisconsin request application forms and instructions from the Department of Education of the state in which licensure is desired. Inquiry early in the period of professional preparation is advisable. In most cases, an official transcript of credits must accompany the completed application form; additional tests or course work may be required. Therefore, it is imperative to check requirements of other states. Wisconsin and most other states require institutional endorsement. In general, candidates will be able to obtain licenses in other states; however, these licenses may be issued with stipulations. It is the student’s responsibility to find out licensing requirements of other states. The university prepares teachers for certification in Wisconsin.

Human Sciences Departments

Specific Degree Requirements

Specific requirements for some human science degrees are published in conjunction with the Catalog description of the major leading to the degree, with specific courses required in several Liberal Education outcomes.

Bachelor of Science Degree in the College of Education and Human Sciences

Candidates for the degree of Bachelor of Science from a human sciences department must fulfill the requirements for credits, curriculum, GPA, and University residency as specified in the section of this catalog titled University Graduation Requirements. (see University Graduation Requirements)

General Information

Placement Tests. The mathematics/foreign language placement tests are given during the orientation periods for new freshmen and transfers. Further information about the foreign language or the mathematics tests is available from the chair of the appropriate department.

Degree Requirements

University Graduation Requirements. All candidates for degrees must fulfill the requirements for credits, curriculum, GPA, and University residency
as specified in the section of this catalog titled University Graduation Requirements.

**Human Sciences Graduation Requirements: Grade Point Averages.** All degree candidates must earn minimum resident and total GPAs of 2.00 or higher in both the major and the second program if one is required. The resident and total GPAs for the major are computed using all attempted credits applicable to the major including those offered by departments other than the major department. The resident and total GPAs for the second program are computed similarly.

**Major-Minor and Major-Certificate Requirements.** Each candidate for a baccalaureate degree must present one of the following:

- Comprehensive major (at least 59-60 credits)
- Standard major (at least 36 credits) plus one of the following:
  - Another standard major (at least 36 credits), or
  - A minor (at least 24 credits), or
  - A certificate (12-18 credits)

No minor or certificate is required with a Comprehensive Major or with two majors of 36 credits each.

Certain degree programs which include Comprehensive Majors may require more than the minimum of 120 credits for graduation.

**Planning a Degree Program**

**Declaring a Major/Minor Program**

To officially declare or change to a new major or minor, a student must go to the office of the department of the intended major or minor. Specific instructions can be found on the website (http://www.uwec.edu/registrar/student/chgofmajor.htm).

All students are encouraged to obtain a new degree audit during this process. A new adviser will be assigned in the department of the new major or minor. Any approved petitions/waivers for the old major or minor will not be carried over to the new major or minor. Students must resubmit and have these petitions approved again by the new major or minor department.

A topical minor is available and the requirements are listed below.

**Education (Code 610-453)**

A Topical Minor is an interdisciplinary minor composed of 24 semester credits selected by the student to meet the student’s own interests and scholarly objectives. Courses for the minor may be chosen on the basis of a coherent theme, an historical period, a definable professional need, or a complementary relationship to the student’s major. Most students who propose a topical minor do so after earning 30 credits but before earning 90 credits. Students must meet all prerequisite course work requirements and other prior eligibility benchmarks, such as achieving an appropriate grade point average. In the case of courses offered in one of the professional colleges, students must meet college admission requirements or students must obtain written permission from the College before enrollment is possible. The Topical Minor is not intended to be used to duplicate any major or minor offered as a regular program within the UW System.

The student who wishes to develop a Topical Minor must adhere to the following requirements.

- **Interdisciplinary Breadth Requirement:** A Topical Minor consists of 24 credits. There must be at least two course prefixes present among these credits and no more than 15 credits from any single prefix.

- **Unique Credit Requirement 1:** A student may not apply a course that counts toward credits in his/her major to the Topical Minor.

- **Unique Credit Requirement 2:** No more than six credits from a student’s major prefix may be used in the Topical Minor.

- **Depth Requirement:** At least 12 of the 24 credits must be from courses numbered 300 or above.

- **College Home:** For a Topical Minor to reside in the College of Education and Human Sciences, prefixes from at least 12 of the 24 credits must be earned in the College of Education and Human Sciences.

- **Submission Requirement:** To propose a Topical minor, a student should work with a faculty adviser and complete an e-form located on the College of Education and Human Sciences website and route that form to the College for approval.

**Special Curricular Offerings**

**Special Topics Courses**

The Departments of Kinesiology and Social Work offer courses in which the topic for study may vary from semester to semester, often focusing on a contemporary issue or taking an innovative approach to a traditional subject. Students and faculty members are invited to recommend topics to the department. Final approval of each semester’s offerings rests with the Academic Curriculum Committee of the College of Education and Human Sciences. Topics are announced in the Class Schedule for the semester.

**Restrictions:** A total of no more than nine credits in Special Topics courses may be applied toward graduation. Special Topics courses may not be applied toward completion of the Liberal Education requirements. The Department of Social Work may further restrict the application of such credits to their majors.

**Directed Study Courses**

Courses numbered 395 or 495, offered by several departments under various titles, are designed to permit individual students or groups of students to undertake special projects related to their educational interests and goals.

**Eligibility:** Registration for a Directed Study course requires the permission of the faculty member who agrees to supervise the project and of the department offering the course. Any further conditions of eligibility are established by the department and published as part of the course description.

**Restrictions:** A total of no more than six credits of Directed Study courses may be counted toward graduation. Directed Study courses may not be applied toward completion of the Liberal Education requirements. Departments also may restrict the application of such credits to their majors and minors.

**Procedures:** Permits to register may be obtained from department offices. When registration has been completed, the department will file a copy of each project with the Associate Dean of the College, Centennial Hall 3015.

**Independent Studies**

Under the course numbers 399 and 499, each department in the human sciences department provides advanced students with opportunities for independent study in fields where they have already demonstrated their competence.

**Eligibility:** Independent Study courses are open only to juniors and seniors. A student with a departmental major and/or minor may elect an Independent Study in the department of the major or of the minor, provided the student has at least 3.00 resident and total GPAs in that department. A student with a multidisciplinary major may elect an Independent Study in any department which has courses required in the major, provided the student has at least 3.00 resident and total GPAs in the major and has earned a minimum of six credits.
with resident and total GPAs of at least 3.00 in the department in which the Independent Study is elected.

Restrictions: Only three credits of Independent Study (399 or 499) may be elected during any semester. A total of no more than six independent study credits may be counted toward graduation. Independent Study courses may not be applied toward completion of the Liberal Education requirements.

Procedures: The student shall outline an Independent Study proposal to a professor willing to direct the study. The department chair and the professor directing the study must give permission in order for the student to register for a 399 or 499 course. A course description form is to be filed by the end of the fourth week of the semester (second week of Summer Session). Forms are available on the College of Education and Human Sciences website in the Blugold Insider.

Internships and Field Practicum Courses
Some type of internship or clinical experience is an integral part of programs in Athletic Training, Communication Sciences and Disorders, Kinesiology, Human Performance, and Social Work. Therefore, students in these programs must provide their own transportation to and from field experiences and internships. Many field experiences may require travel to other communities. All costs associated with transportation to and from field experiences are the responsibility of the student.

Departmental Honors Programs
The Department of Social Work and the Department of Communication Sciences and Disorders have established a Departmental Honors Program for their majors. See the departmental listings for requirements.

Admission to Professional Education Programs

Criteria for Admission
Formal application to the professional education program must be made by October 1 for spring admission or March 1 for fall admission. In order to submit an application to an Education Program, students must satisfy all of the requirements listed below:

1. Approval by the appropriate department in the College of Education and Human Sciences. See Education Studies and Special Education sections of this catalog for criteria to be considered in making these recommendations.
2. Pre-education status.
3. Students must have attained at least Sophomore Status
4. Minimum total GPA of 2.5. Admission is competitive; thus the minimum GPA does not assure admission to a professional program in education.
5. Met the University Writing Requirement (complete Writing 114, 116, 118, or 120 or the equivalent earning a C or better)
6. Met the University Mathematics requirements (complete one college-level math course earning C or better)
7. Good academic standing.
8. Complete an introductory education course with a field placement (e.g., SPED 205, ES 203, ES 212 or the equivalent) with a grade of B- or better

Application Procedure
Formal application to the professional program must be made. The number of students admitted to a program is limited by resources available. Not everyone who applies can be guaranteed admission. See the appropriate section of this catalog for criteria upon which the departmental recommendation will be based. Note that minimum criteria for a department may exceed the minimum criteria listed above.

Students who do not meet all the criteria listed above or who do not receive a favorable departmental recommendation may reapply during a later application period.

Special or Transfer Students
Special students and transfer students who desire to be admitted to the Teacher Education Program in the College of Education and Human Sciences should inform the Admissions Office upon application for admission to the University. They should indicate their area of interest. These students are expected to have a minimum GPA of 2.5.

Retention in Professional Education Programs
Students who are in good standing in the University but are having difficulty meeting the College of Education and Human Sciences criteria for professional education programs are strongly advised to seek the counsel of their adviser and/or the Associate Dean of the College of Education and Human Sciences regarding their continuation in the program. A student may continue in the program while in good standing or after receiving an Academic Warning. (See Academic Standing and Progress.) However, if placed on probation or if readmitted after a first suspension, the student may continue in the program only upon recommendation of the department concerned (Education Studies or Special Education). After a second suspension, the student may not continue in the professional education program.